# Silent Auction Bid Sheet

*This sheet is used to organize item bids for silent auctions during events and charity fundraisers. Bidders write their names and bid amounts in sequence. The highest bid at the end of the auction wins the item.*

## Auction Details

**Event Name:** {eventName}  
**Date:** {eventDate}  
**Location:** {eventLocation}

## Item Information

**Item Name:** {itemName}  
**Description:** {itemDescription}  
**Item Value:** {itemValue}  
**Starting Bid:** {startingBid}  
**Minimum Bid Increment:** {bidIncrement}

## Donor Information

**Donated By:** {donorName}  
**Contact Info:** {donorContact}

## Bid Instructions

* Enter your full name clearly in the Name column.
* Enter your bid amount in US dollars.
* Each new bid must be at least **{bidIncrement}** higher than the previous bid.
* Highest bid at closing time wins the item.

## Bid List

|  |  |  |  |
| --- | --- | --- | --- |
| **Bid #** | **Name** | **Bid Amount** | **Time** |
| {#bids}{bidNumber} | {bidderName} | {bidAmount} | {bidTime}{/bids} |

## Winning Bid Documentation

**Winning Bidder:** {winningBidder}  
**Winning Amount:** {winningAmount}

*Thank you for participating and supporting our cause!*