# Donation Receipt

*This donation receipt serves as a formal acknowledgment of your charitable contribution. Please retain this document for your records and tax purposes.*

## Donor Information

**Name:** {donorName}
**Address:** {donorAddress}
**Email:** {donorEmail}
**Phone:** {donorPhone}

## Donation Details

**Receipt Number:** {receiptNumber}
**Date of Donation:** {donationDate}
**Total Amount Donated:** {donationAmount}
**Payment Method:** {paymentMethod}

{#isRecurring}

**This is a recurring donation.**

{/isRecurring}

{^isRecurring}

**This is a one-time donation.**

{/isRecurring}

## Donated Items (If Applicable)

{#donatedItems}

* **{itemName}** - {itemQuantity} x {itemValue} = {itemTotalValue}

{/donatedItems}

## Organization Information

**Organization Name:** {organizationName}
**Address:** {organizationAddress}
**Phone:** {organizationPhone}
**Email:** {organizationEmail}
**Tax ID:** {organizationTaxId}

## Authorized Signature

**Authorized Representative:** {representativeName}
**Position:** {representativeTitle}
**Signature Date:** {signatureDate}

Thank you for your generous support. Your contribution helps us fulfill our mission and make a difference.