# Donation Summary Statement

*This document provides a summary of donations received by the nonprofit organization from the donor over a defined time period. It is intended for record-keeping, tax reporting, and donor acknowledgment purposes.*

## Donor Information

**Name:** {fullName}  
**Email:** {email}  
**Phone:** {phone}  
**Address:** {address}

## Summary Period

**Start Date:** {startDate}  
**End Date:** {endDate}

## Donation Overview

**Total Donations:** {totalAmount} {currency}

**Total Number of Donations:** {donationCount}

## Detailed Donations

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Amount** | **Method** | **Purpose** | **Receipt No.** |
| {#donations}{date} | {amount} {currency} | {method} | {purpose} | {receiptNumber}{/donations} |

## Donation Types

{#donationTypes}

* **{type}:** {description}

{/donationTypes}

{#$ recurringDonations.length}

## Recurring Donations

Thank you for your recurring donations. The following donations were received as part of your recurring plan:

|  |  |  |  |
| --- | --- | --- | --- |
| **Start Date** | **Frequency** | **Amount** | **Next Scheduled Payment** |
| {#recurringDonations}{startDate} | {frequency} | {amount} {currency} | {nextPaymentDate}{/recurringDonations} |

{/}

## Acknowledgment

On behalf of **{organizationName}**, we would like to express our deepest gratitude for your generous contributions. Your support plays a vital role in helping us achieve our mission.

No goods or services were provided in return for these contributions unless otherwise noted above. This document serves as a formal acknowledgment for tax purposes.

**Authorized Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date:** {issueDate}