# Public Transit Complaint Form

*Please use this form to report issues, concerns, or incidents encountered while using public transportation services in your area. This helps us improve safety, service, and overall quality for all riders.*

## Complainant Information

* **Full Name:** {fullName}
* **Contact Number:** {contactNumber}
* **Email Address:** {email}
* **Preferred Contact Method:** {contactMethod}

## Incident Details

* **Date of Incident:** {incidentDate}
* **Time of Incident:** {incidentTime}
* **Transit Service Type:** {serviceType}
* **Route Number/Line:** {routeNumber}
* **Transit Vehicle Number (if known):** {vehicleNumber}
* **Location of Incident:** {incidentLocation}

## Description of Issue

{incidentDescription}

## Affected Parties

{#affectedPersons}

|  |  |  |
| --- | --- | --- |
| **Name** | **Contact (if available)** | **Role/Relationship** |
| {name} | {contact} | {role}{/affectedPersons} |

## Supporting Evidence

{^hasEvidence}*No evidence was provided with this report.*{/hasEvidence}

{#hasEvidence}

* **Type:** {evidenceType}
* **Description:** {evidenceDescription}
* **Filename (if applicable):** {evidenceFile}

{/hasEvidence}

## Action Requested

{requestedAction}

## Other Comments

{additionalComments}

## Declaration

**By submitting this complaint, I confirm that the information provided is accurate to the best of my knowledge. I understand that follow-up may be conducted if necessary and I agree to be contacted about this report.**

Signature: {signature}

Date: {submissionDate}