# Internship Agreement

**Purpose:** This Internship Agreement outlines the terms and conditions governing the internship program between the hosting organization and the intern. It defines the scope of tasks, duration, compensation, and expectations to ensure a beneficial and structured learning experience.

## 1. Parties

This Internship Agreement ("Agreement") is entered into by and between:

**Company:** {companyName}  
**Address:** {companyAddress}

and

**Intern:** {internName}  
**Address:** {internAddress}

## 2. Internship Details

|  |  |  |  |
| --- | --- | --- | --- |
| **Start Date** | **End Date** | **Location** | **Department** |
| {startDate} | {endDate} | {location} | {department} |

## 3. Tasks and Responsibilities

The intern agrees to undertake the following roles and responsibilities:

{#tasks}

* {taskDescription}

{/tasks}

## 4. Supervision

The intern will be supervised by **{supervisorName}**, who is responsible for mentoring and evaluating the performance of the intern.

## 5. Learning Objectives

The internship aims to provide the intern with the following learning outcomes:

{#objectives}

1. {objectiveDescription}

{/objectives}

## 6. Working Hours

The intern is expected to work **{workingHours}** hours per week from *{workStartTime}* to *{workEndTime}*, {workingDays}.

## 7. Compensation

The intern will receive a stipend of **{stipendAmount}** per {paymentCycle}.

## 8. Confidentiality

The intern agrees not to disclose or use any confidential or proprietary information obtained during the internship for personal gain or for the benefit of any third party.

## 9. Termination

This Agreement may be terminated by either party upon **{terminationNotice}** written notice. Grounds for termination include but are not limited to:

{#terminationReasons}

* {reason}

{/terminationReasons}

## 10. Acknowledgements

By signing this Agreement, both parties acknowledge and agree to the terms as set forth herein, and commit to carrying out their respective responsibilities in good faith.

## 11. Signatures

|  |  |  |  |
| --- | --- | --- | --- |
| **Intern** | **Date** | **Company Representative** | **Date** |
| {internName} | {internSignDate} | {representativeName} | {representativeSignDate} |