# Event Vendor Contract

This contract outlines the agreement between an event organizer and a vendor for the provision of goods or services at an event. It specifies the responsibilities, compensation, and liability terms for both parties.

## 1. Parties to the Agreement

This Event Vendor Contract ("Agreement") is entered into on **{contractDate}** between:

* **Event Organizer:** {organizerName}, located at {organizerAddress}
* **Vendor:** {vendorName}, located at {vendorAddress}

## 2. Event Details

The vendor agrees to participate in the event detailed below:

|  |  |
| --- | --- |
| **Event Name** | {eventName} |
| **Event Date** | {eventDate} |
| **Event Location** | {eventLocation} |

## 3. Vendor Services and Responsibilities

The vendor agrees to provide the following goods or services at the event:

{#services}

* {serviceDescription}

{/services}

## 4. Fees and Payment

The vendor shall pay the organizer a fee of **$ {vendorFee}** for participation in the event. The fee is due by **{paymentDueDate}**.

## 5. Equipment and Setup

The vendor is responsible for bringing, setting up, and removing their own equipment and materials unless otherwise agreed.

{#providedEquipment}

The organizer will provide the following equipment to the vendor:

* {equipmentItem}

{/providedEquipment}

{^providedEquipment}

No equipment will be provided by the organizer.

{/providedEquipment}

## 6. Liability

Each party agrees to indemnify and hold harmless the other party from any claims, damages, or losses arising from their negligence during the course of the event.

## 7. Insurance

{#hasInsurance}

The vendor confirms they carry liability insurance under the following policy:

|  |  |
| --- | --- |
| **Insurance Provider** | {insuranceProvider} |
| **Policy Number** | {insurancePolicyNumber} |
| **Coverage Amount** | {insuranceCoverage} |

{/hasInsurance}

{^hasInsurance}

The vendor confirms they do not carry liability insurance.

{/hasInsurance}

## 8. Termination

Either party may terminate this agreement by providing written notice at least **{terminationNoticeDays} days** before the event.

## 9. Governing Law

This agreement shall be governed by the laws of the state of **{stateLaw}**.

## 10. Signatures

|  |  |  |  |
| --- | --- | --- | --- |
| **Party** | **Name** | **Signature** | **Date** |
| {#signatures}Organizer | {organizerSignName} | {organizerSignature} | {organizerSignDate} |
| Vendor | {vendorSignName} | {vendorSignature} | {vendorSignDate}{/signatures} |

By signing this agreement, the parties agree to all of the terms and conditions stated herein.