# Internship Agreement

*This Internship Agreement defines the responsibilities, objectives, duration, compensation, and other relevant terms associated with an internship position between the intern and the host organization.*

## 1. Parties

This Internship Agreement ("Agreement") is made and entered into on **{agreementDate}** by and between:

* **Host Organization:** {organizationName}, located at {organizationAddress}
* **Intern:** {internFullName}, residing at {internAddress}

## 2. Internship Position

The Intern agrees to serve in the position of **{internshipTitle}** in the **{department}** department of the Host Organization. The internship shall commence on **{startDate}** and terminate on **{endDate}**.

## 3. Purpose

The purpose of the internship is to provide the Intern with practical experience in the field of **{fieldOfStudy}**, and to allow the Host Organization to benefit from the skills and contributions of the Intern.

## 4. Duties and Responsibilities

The Intern agrees to undertake the following responsibilities during the internship period:

{#duties}

* {description}

{/duties}

## 5. Supervision

The Intern will report to **{supervisorName}**, who will be responsible for providing supervision, guidance, and regular feedback.

## 6. Schedule

The Intern is expected to work **{workingHoursPerWeek}** hours per week. The specific schedule will be mutually agreed upon between the Intern and the Supervisor.

## 7. Compensation

{#hasCompensation}

The Internship is a paid position. The Intern will receive a total compensation of **{compensationAmount}**, paid in the form of **{paymentMethod}** on a **{paymentFrequency}** basis.

{/hasCompensation}

{^hasCompensation}

This is an unpaid internship. No monetary compensation will be provided for the duration of the internship.

{/hasCompensation}

## 8. Confidentiality

The Intern agrees to maintain the confidentiality of all proprietary or confidential information disclosed during the course of the internship.

## 9. Termination

This Agreement may be terminated by either party upon giving **{terminationNoticePeriod}** written notice. Upon termination, the Intern agrees to return all materials provided by the Host Organization.

## 10. Acknowledgment

Both parties acknowledge that this Agreement does not constitute an offer of employment and is not a contract of employment. The internship is strictly a temporary educational assignment.

## 11. Signatures

|  |  |  |  |
| --- | --- | --- | --- |
| **Party** | **Name** | **Signature** | **Date** |
| {#signatures}{party} | {name} | {signature} | {date}{/signatures} |