# Finished Goods Inspection Report

**Purpose:** This document records the results of quality inspections conducted on finished goods prior to their shipment. It ensures that products meet the required specifications and quality standards before being released to customers.

## Basic Information

|  |  |
| --- | --- |
| **Inspection Date** | {inspectionDate} |
| **Inspector Name** | {inspectorName} |
| **Product Name** | {productName} |
| **Batch Number** | {batchNumber} |
| **Quantity Inspected** | {quantityInspected} |

## Inspection Checklist

{#inspectionPoints}

* **{checkItem}:** {result} - *{comments}*

{/inspectionPoints}

## Defects Observed

{^noDefectsObserved}

1. **Type:** {defectType}, **Description:** {defectDescription}, **Quantity:** {defectQuantity}

{/noDefectsObserved}

{#noDefectsObserved}

*No defects observed during the inspection.*

{/noDefectsObserved}

## Disposition

|  |  |
| --- | --- |
| **Approved for Shipment** | {approvedForShipment} |
| **Action Required** | {actionRequired} |
| **Retest/Rework Needed** | {retestOrRework} |

## Inspector Comments

*{inspectorComments}*

## Sign-off

|  |  |
| --- | --- |
| **Inspector Signature** | {inspectorSignature} |
| **Date** | {signatureDate} |