# Supplier Quality Evaluation

**Purpose:** This document is used to evaluate and document the performance and product quality of suppliers providing inputs for manufacturing. Regular evaluation ensures supplier reliability and helps maintain product standards.

## Supplier Information

|  |  |  |  |
| --- | --- | --- | --- |
| **Supplier Name** | **Contact Person** | **Email** | **Phone** |
| {supplierName} | {contactPerson} | {email} | {phone} |

## Evaluation Period

**From:** {evaluationStartDate}

**To:** {evaluationEndDate}

## Criteria Evaluation

|  |  |  |
| --- | --- | --- |
| **Criteria** | **Score (1-5)** | **Remarks** |
| {#evaluationCriteria}{criteria} | {score} | {remarks}{/evaluationCriteria} |

## Performance Summary

**Overall Score:** {overallScore}

**Evaluation Result:**{evaluationResult}

## Issues Identified

{^issuesPresent}*No issues were identified during this evaluation period.*{/issuesPresent}

{#issuesPresent}

* **{issueTitle}:** {issueDescription}

{/issuesPresent}

## Corrective Actions

{^correctiveActionsExist}*No corrective actions required at this time.*{/correctiveActionsExist}

{#correctiveActionsExist}

* **{actionTitle}:** {actionDescription}

{/correctiveActionsExist}

## Reviewer Information

**Evaluator Name:** {evaluatorName}

**Department:** {department}

**Date of Evaluation:** {evaluationDate}