# Tool Inspection Report

**Purpose:** This report is used to document the condition and inspection results of tools used in the production process. Ensuring tools are in proper working condition is essential for maintaining quality, safety, and operational efficiency.

## Basic Information

|  |  |
| --- | --- |
| **Report ID** | {reportId} |
| **Date of Inspection** | {inspectionDate} |
| **Inspector Name** | {inspectorName} |
| **Department** | {department} |
| **Location** | {location} |

## Tool Summary

|  |  |  |  |
| --- | --- | --- | --- |
| **Tool Name** | **Tool ID** | **Tool Type** | **Manufacturer** |
| {#tools}{toolName} | {toolId} | {toolType} | {manufacturer}{/tools} |

## Inspection Checklist

{#checklist}

* **{item}**: {status}

{/checklist}

## Inspection Notes

*{inspectionNotes}*

## Tool Condition Summary

|  |  |  |  |
| --- | --- | --- | --- |
| **Tool ID** | **Condition** | **Comments** | **Action Required** |
| {#toolConditions}{toolId} | {condition} | {comments} | {actionRequired}{/toolConditions} |

## Corrective Actions

{^correctiveActions}No corrective actions are required at this time.{/correctiveActions}

{#correctiveActions}

1. {actionDescription} (Responsible: {responsiblePerson}, Due: {dueDate})

{/correctiveActions}

## Inspector Signature

Name: {inspectorName}

Date: {inspectionDate}