# Workplace Safety Audit Checklist

**Purpose:** This document provides a standardized checklist to audit safety compliance in workplaces such as manufacturing plants, warehouses, and industrial facilities. The goal is to identify hazards, assess risk prevention measures, and ensure adherence to occupational safety regulations.

## Audit Details

* **Audit Date:** {auditDate}
* **Auditor Name:** {auditorName}
* **Department/Area:** {department}
* **Supervisor Contact:** {supervisorContact}

## Safety Checklist Summary

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Description** | **Status (Compliant/Non-Compliant)** | **Issue Identified** | **Corrective Action** |
| {#checklistItems}{item} | {description} | {status} | {issue} | {correctiveAction}{/checklistItems} |

## Personnel Interviewed

{#interviewed}

* **{name}:** Role - {role}, Comments - *{comments}*

{/interviewed}

## Hazards Observed

{#hazards}

* **{type}:** {description} Severity: {severity}

{/hazards}

## Personal Protective Equipment (PPE)

{#ppeItems}

* **{ppeType}:** Availability - {availability}, In Use - {inUse}

{/ppeItems}

## Training and Signage

* **Safety Training Records Up-to-date:** {trainingUpToDate}
* **Emergency Exits Clearly Marked:** {exitMarked}
* **Proper Signage in Hazard Areas:** {hazardSignage}

## Audit Findings & Recommendations

**General Observations:** {observations}

{#recommendations}

1. {text}

{/recommendations}

## Auditor Declaration

I, **{auditorName}**, affirm that the above information is accurate and reflects the current safety condition of the workplace based on my inspection conducted on {auditDate}.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: {auditDate}