# Board Member Agreement

This agreement outlines the responsibilities, expectations, and commitment required of an individual serving as a board member of the nonprofit organization {organizationName}. Its purpose is to ensure clarity, alignment, and accountability among board members in accordance with the mission of the organization.

## Board Member Information

**Name:** {fullName}

**Position:** {boardPosition}

**Term Start Date:** {termStartDate}

**Term End Date:** {termEndDate}

## Purpose

The purpose of this agreement is to confirm your commitment to the mission and operations of {organizationName}. As a board member, you will contribute your skills, time, and resources to help the organization achieve its goals.

## Expectations of Board Members

As a board member, you are expected to:

{#boardDuties}

* {dutyDescription}

{/boardDuties}

## Meetings and Attendance

Board members are expected to attend regularly scheduled meetings, special meetings, and participate actively in discussions and decisions.

**Meeting Frequency:** {meetingFrequency}

**Required Attendance Rate:** {attendanceRequirement}%

## Confidentiality and Conflict of Interest

**Confidentiality:** Board members shall maintain confidentiality regarding all internal matters of the organization.

**Conflict of Interest:** Board members shall disclose any conflicts of interest and avoid participating in decisions where a conflict exists.

{#conflictOfInterestPolicy}

Board members are also required to sign the Conflict of Interest Policy upon joining and annually thereafter.

{/conflictOfInterestPolicy}

## Financial Commitment

{#hasFinancialCommitment}

Board members are expected to make an annual financial contribution of {annualContribution} or more to demonstrate commitment to the organization’s mission.

{/hasFinancialCommitment}

{^hasFinancialCommitment}

There is no required financial contribution; however, board members are encouraged to contribute as they are able.

{/hasFinancialCommitment}

## Committee Involvement

{#committeeAssignments}

* **{committeeName}:** {committeeRole}

{/committeeAssignments}

## Signature

By signing this form, I, {fullName}, agree to fulfill the responsibilities and duties of a board member of {organizationName}, as outlined above.

**Date:** {signatureDate}

**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Organization Representative

**Name:** {representativeName}

**Title:** {representativeTitle}

**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date:** {representativeSignatureDate}