# Consignment Note

**Purpose:** This document accompanies goods that are being sent on consignment. It serves as a record for tracking shipped goods and ensuring acknowledgment of receipt by the consignee.

## Consignment Information

**Consignment Note No.:** {consignmentNumber}

**Date:** {date}

## Sender Details

**Company Name:** {senderCompany}

**Contact Person:** {senderName}

**Address:** {senderAddress}

**Phone:** {senderPhone}

**Email:** {senderEmail}

## Recipient Details

**Company Name:** {recipientCompany}

**Contact Person:** {recipientName}

**Address:** {recipientAddress}

**Phone:** {recipientPhone}

**Email:** {recipientEmail}

## Transport Details

**Carrier Name:** {carrierName}

**Vehicle Number:** {vehicleNumber}

**Estimated Delivery Date:** {estimatedDelivery}

## Items Shipped

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item Code** | **Description** | **Quantity** | **Unit** | **Remarks** |
| {#items}{itemCode} | {description} | {quantity} | {unit} | {remarks}{/items} |

## Special Instructions

{instructions}

## Insurance

{#hasInsurance}**Insured:** Yes, insured under policy number {insurancePolicyNumber} provided by *{insuranceProvider}*{/hasInsurance}

{^hasInsurance}**Notice:***No insurance has been declared for this consignment.*{/hasInsurance}

## Signatures

|  |  |  |  |
| --- | --- | --- | --- |
| **Sender's Signature** | **Date** | **Recipient's Signature** | **Date** |
| {senderSignature} | {senderSignatureDate} | {recipientSignature} | {recipientSignatureDate} |

## Additional Notes

{additionalNotes}