# Daily Vehicle Inspection Report

**Purpose:** This document serves as a daily checklist for vehicle operators to inspect their assigned vehicles prior to use. Timely and accurate completion of this report helps ensure vehicle safety, operational readiness, and compliance with company standards.

## Driver Information

**Driver Name:** {driverName}

**Employee ID:** {employeeId}

**Date:** {inspectionDate}

**Vehicle ID/Number:** {vehicleId}

**Odometer Reading (Start of Day):** {odometerStart}

## Inspection Checklist

*Please check each item below and mark any issues or observations.*

|  |  |  |
| --- | --- | --- |
| **Inspection Item** | **Condition** | **Comments** |
| {#inspectionItems}{item} | {condition} | {comments}{/inspectionItems} |

## Issues Identified

{^issuesFound}No issues were reported during the inspection.{/issuesFound}

{#issuesFound}

* **{issueTitle}:** {issueDescription}

{/issuesFound}

## Safety Equipment Check

{#safetyItems}

* **{itemName}:** {status}

{/safetyItems}

## Signature

**Driver Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date:** {inspectionDate}

## Supervisor Review

**Reviewed By:** {supervisorName}

**Review Date:** {reviewDate}

{^supervisorRemarksHidden}Remarks:{supervisorRemarks}{/supervisorRemarksHidden}