# Project Resource Plan

**Purpose:** This document provides a structured and detailed plan for allocating and managing resources—human, material, and financial—required to execute the project effectively throughout its lifecycle.

## Project Overview

**Project Name:** {projectName}

**Project Manager:** {projectManager}

**Start Date:** {startDate}

**End Date:** {endDate}

**Project Description:** {projectDescription}

## Resource Summary

* **Total Budget:** {totalBudget}
* **Total Human Resources:** {totalHumanResources}
* **Total Material Resources:** {totalMaterialResources}

## Human Resources Allocation

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Role** | **Department** | **Time Allocation** | **Responsibility** |
| {#humanResources}{name} | {role} | {department} | {timeAllocation} | {responsibility}{/humanResources} |

## Material Resources Allocation

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Quantity** | **Estimated Cost** | **Purpose** |
| {#materialResources}{item} | {quantity} | {estimatedCost} | {purpose}{/materialResources} |

## Financial Breakdown

|  |  |  |  |
| --- | --- | --- | --- |
| **Category** | **Allocated Budget** | **Actual Spend** | **Variance** |
| {#financials}{category} | {allocated} | {actual} | {variance}{/financials} |

## Milestone Resources Support

{#milestones}

* **{title}:** {description} - Required Resources: {resourcesRequired}

{/milestones}

## Risks and Contingency Resources

{#risks}

* **{riskName}:** {riskDescription} - *Contingency Plan:* {contingencyPlan}

{/risks}

## Approval

**Created By:** {createdBy}

**Reviewed By:** {reviewedBy}

**Date of Approval:** {approvalDate}