# Monthly Property Management Report

**Purpose:** This report provides a comprehensive summary of the rental income, expenses, and maintenance activities associated with the managed property for the month of {reportMonth}.

## Property Details

* **Property Name:** {propertyName}
* **Address:** {propertyAddress}
* **Owner:** {ownerName}

## Tenant Information

|  |  |  |  |
| --- | --- | --- | --- |
| **Tenant Name** | **Unit** | **Start Date** | **Monthly Rent** |
| {#tenants}{tenantName} | {unitNumber} | {leaseStartDate} | {monthlyRent}{/tenants} |

## Rental Income

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Tenant** | **Amount** | **Status** |
| {#rentalIncome}{paymentDate} | {tenantName} | {amount} | {status}{/rentalIncome} |

**Total Rental Income:** {totalIncome}

## Expenses

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Category** | **Description** | **Amount** |
| {#expenses}{expenseDate} | {category} | {description} | {amount}{/expenses} |

**Total Expenses:** {totalExpenses}

## Maintenance Activities

{#maintenanceTasks}

* **Task:** {taskTitle}  
  *Description:* {taskDescription}  
  Date: {taskDate}  
  **Status:** {taskStatus}

{/maintenanceTasks}

{^maintenanceTasks}*No maintenance activities recorded for this month.*{/maintenanceTasks}

## Financial Summary

* **Total Income:** {totalIncome}
* **Total Expenses:** {totalExpenses}
* **Net Cash Flow:** {netCashFlow}

## Manager's Notes

{managerNotes}