# Tenant Complaint Form

**Purpose:** This form is intended for tenants to formally report issues, problems, or disputes regarding the rental property or their tenancy to the landlord or property management. Completing this form provides an official record of the complaint and ensures that the matter can be appropriately addressed in a timely manner.

## Tenant Information

**Name:** {tenantName}

**Phone Number:** {tenantPhone}

**Email:** {tenantEmail}

**Rental Property Address:** {rentalAddress}

**Unit Number (if applicable):** {unitNumber}

## Complaint Details

**Date of Issue:** {issueDate}

**Type of Complaint:** {complaintType}

**Description:**

{complaintDescription}

**Has this issue been reported before?** {issueReportedBefore}

{#previousReportDetails}

**Previous Report Date:** {reportDate}

**How was the complaint made previously?** {reportMethod}

**Prior Response Received:**

{responseDetails}

{/previousReportDetails}

## Requested Action

{requestedAction}

## Supporting Photos or Documents

{#attachments}

* **{fileName}:** {fileDescription}

{/attachments}

## Witnesses (if any)

{#witnesses}

* **{name}:** {contactInfo}

{/witnesses}

## Tenant Signature

**Signature:** {tenantSignature}

**Date:** {signatureDate}