# Tenant Information Sheet

**Purpose:** This form is used to collect and maintain detailed records of tenants occupying a property. It is essential for documentation, communication, and property management purposes.

## Tenant Details

|  |  |  |  |
| --- | --- | --- | --- |
| **Full Name** | **Date of Birth** | **Phone Number** | **Email Address** |
| {fullName} | {dateOfBirth} | {phoneNumber} | {email} |

## Current Address

**Street Address:** {currentStreet}  
**City:** {currentCity}  
**State:** {currentState}  
**ZIP Code:** {currentZip}

## Employment Information

**Employer Name:** {employerName}  
**Occupation:** {occupation}  
**Monthly Income:** {monthlyIncome}  
**Employment Status:** {employmentStatus}

## Emergency Contact

**Full Name:** {emergencyName}  
**Relationship:** {relationship}  
**Phone Number:** {emergencyPhone}

## Rental Property Information

**Property Address:** {rentalAddress}  
**Unit Number:** {unitNumber}  
**Lease Start Date:** {leaseStart}  
**Lease End Date:** {leaseEnd}  
**Monthly Rent:** {monthlyRent}  
**Security Deposit Paid:** {securityDeposit}

## Additional Occupants

{#occupants}

|  |  |  |
| --- | --- | --- |
| **Name** | **Age** | **Relationship** |
| {name} | {age} | {relationship} |

{/occupants}

## Pets

**Pet Information:**

{#pets}

* **Type:** {type}, **Breed:** {breed}, **Age:** {age}

{/pets}

{^pets}*No pets listed.*{/pets}

## References

{#references}

* **Name:** {name}  
  **Relationship:** {relationship}  
  **Phone:** {phone}

{/references}

## Documents Submitted

{#documents}

* {documentName}

{/documents}

## Notes

{notes}